



# Partnership Training Plan

## Overview 2017-18



**W**elcome to the Workforce Development Partnership training plan overview. The overview sets out the courses we intend to deliver to our customers in 2017-2018. This information is to enable you to see clearly the range of courses available as well as the number of courses on offer.

Information used to decide which courses to deliver has been gathered by completing a Training Need Analysis with you, our customers, and taking on board your service delivery priorities. In addition, the training on offer has also been influenced heavily by the Social Service and Well-being (Wales) Act 2014 and the continued preparation required for its implementation. Also, as a responsive service, we may adjust the training plan to meet any changing development needs within the care sector.

The overview of the training available is set out in the following themes:

1. Adults Services
2. Children's Services
3. Suitable for All
4. Business Management and Development
5. Health and Safety

If you want to book on a course, click here: <http://socialservicesblaenau-gwent.caerphilly.gov.uk/Workforce-Development.aspx>

If you wish to email us, click here: [workforcedevelopment@socialservicesblaenau-gwent.caerphilly.gov.uk](mailto:workforcedevelopment@socialservicesblaenau-gwent.caerphilly.gov.uk)

## Adult Services

Course Title	Number of Courses Planned 2017-18
Active Support	4
All Behaviour has Meaning	2
Anxiety Management	2
Autistic Spectrum Disorders	4
Bereavement and Loss	4
Brain Injury	1
Eating Disorders	2
Fundamentals of Care	10
Falls and Older People	4
Fibromyalgia	2
Hearing Impairment	1
Huntingdon's	2
Introduction to working with People with a Learning Disability	2
Life Story Work	4
Dementia - Introduction	6
Dementia – Approaches to Supporting People	10
Dementia – Further Approaches to Supporting People	3
Learning Disability and Dementia	2
Medication Training	10
Mental Capacity Act for Care Workers	10
Mental Capacity Act – Back to Basics	3
Mental Capacity Act – Assessing Capacity & Best Interest	3
Mental Capacity Act – DoLS Update	3
Mental Health First Aid	3

Makaton	2
Muscular Dystrophy	2
Motor Neurone Disease	3
Multiple Sclerosis	2
Nutrition and Older people	1
Palliative Care	4
Personality Disorders	2
Parkinson's	2
Safeguarding – An Introduction Briefing	8
Safeguarding - Awareness Raising (Level 2)	19
Safeguarding - Awareness Raising (Level 2) - Refresher	12
Personal Care	10
Supporting Fulfilled Lives	1
Substance Misuse	2
Stroke Awareness	2
Supporting People with Compulsive and Hoarding Behaviours	2
The Social Services & Well-being (Wales) Act 2014 - Awareness Raising (E-Learning available on CCW Hub)	
The Social Services & Well-being (Wales) Act 2014 – Meaningful Conversations	4
Transgender Awareness	4
Visual Impairment	2

### Children's Services

Course Title	Number of Courses Planned 2017-18
Attention Deficit Hyperactivity Disorder - ADHD	2
Attachment - Introduction	2

Attachment - Advanced	2
Bereavement and Loss for Children	2
Child Development 0 - 18	2
Communication - Speech Language and Communication needs	2
Communicating with Children who have a Learning Disability	1
Engaging with Adolescents - Motivational Life Work	1
Engaging Fathers and Other Significant Males	1
Non Violent Resistance	2
Parenting of Teenagers	1
Self Injurious Behaviour	1
Sexual Health and Young People	2
SEWSCB - Safeguarding Children – Various training accessed via <a href="http://www.sewsc.org.uk/">http://www.sewsc.org.uk/</a>	
Separation & Loss	1
Substance Misuse	3
Telling Children Difficult Information	2
What Matters Conversation with Children and Young People - tools and practical skills	4
Transgender Identity and Awareness	2

### Suitable for All

Course Title	Number of Courses Planned 2017-18
The Social Services & Well Being (Wales) Act Awareness Raising	Via Social Care Wales Hub
The Social Services & Well Being (Wales) Act - Introduction & General functions	As required
The Social Services & Well Being (Wales) Act - Assessing and meeting needs	As required
The Social Services & Well Being (Wales) Act - Safeguarding	As required

The Social Services & Well Being (Wales) Act - LAC	As required
Assertiveness and Confidence Building	2
Benefits System - Awareness	2
Benefits System - Welfare Benefits Appeals	2
Benefits System - Housing Legislation and Benefits	1
Carers Rights	1
Chairing Skills	2
Communication Skills in the Work Place	2
Conflict Management in a Social Care Context	2
Coping with Change	2
Customer Care Skills	1
Eating disorders	2
Emotional Intelligence	2
Handling Pressure Positively	2
Interview Skills	2
Learning Disabilities - Supporting People who Self Harm	2
Mindfulness	4
Minute taking	2
Presentation Skills	2
Report Writing	2
Solution Focused Therapy	1
Substance Misuse - Awareness	4
Substance Misuse - New and Emerging Drugs	1
TEACCH - Implementation	1
Time Management	1

## Business & Management Development

Course Title	Number of Courses Planned 2017-18
Coaching & Mentoring	2
Leadership Skills - Creating a vision for the future	2
Leadership Skills - How to become an inspiring leader	2
Leadership Skills - Leadership and team dynamics	2
Leadership Skills - Coaching and mentoring advanced	2
Managing Change	1
Managing Performance	1
Managing Pressure Positively	3
Meeting & Chairing Skills	2
Supervision and Appraisal	2

## Health and Safety

Course Title	Number of Courses Planned 2017-18
Basic Food hygiene	12
Inanimate Load Handling	4
Care Handling Foundation (All Wales Manual Handling Passport)	24
Care Handling Refresher (All Wales Manual Handling Refresher)	50
Caring for service users with infectious diseases	10
Conflict Management	10
Lone Working	10